

ROMEO AND JULIET TECHNICAL AND HOSPITALITY RIDER

May 2021

Crew

Our current estimated crew requirements are:

- 6 Crew for load-in and set up
- 1 Wardrobe crew for laundry, steaming and minor costume repairs
- 3 or 4 Running Crew: lighting, sound, 1 fly/stage person (4th person* if main curtain not flown from deck)
- 6 Crew for strike (tear down and reload into trucks)

Please Note: Crew size may change depending on the size of the theatre. Crew for rehearsals and successive performances **must** be the same personnel.

The basic schedule for Canada's Ballet Jörgen while on tour is as follows:

5:00p.m. Load in the night prior (5 hrs.) Unload trucks, assemble set, lay dance floor, lighting focus **CREW: 6 plus Wardrobe**

Performance day:

(please note with an 8:00pm curtain, schedule from company class to end of show shifts half hour later)

8:00a.m. Tech time (continue Lighting focus, lighting, and sound levels)
CREW: 3 (LX Op plus 2)

1:00p.m. Company Class/Crew lunch

2:00p.m. Crew Back **RUNNING CREW: 3 or 4***

2:00p.m. - 3:30p.m. Rehearsal with local participants in studio/other room or lobby

2:15p.m. Dancers spacing rehearsal, Cueing Continues

5:30p.m. Dinner Break (staggered if necessary)

6:30p.m. Crew Show Call – sweep, mop, preset **RUNNING CREW:**
same as spacing rehearsal

7:00p.m. House Opens, Company Call

7:30p.m. Curtain
20 min. Intermission

9:45p.m. End of Performance
Company Reception if requested

9:45p.m. Strike and Load out **CREW: 6**

12:30a.m. End day

Note:

- If there are two performances on same day, loading in at 8am the day prior to the performance day is **essential**.
- In the cooler weather we like to drop our dance floor off the night before the performance to warm-up. We will contact you to arrange this.

Staging and Set

Preferred 40' opening X 35' deep or larger, plus crossover and wing space
Minimum 27' X 25' (This must be confirmed by the company).

2 Ladders (10' for set up) or manlift necessary for the set up and focus should be backstage for our use prior to our arrival.

Crew should bring or have access to several adjustable wrenches.
We will need 2 prop tables (6' or 8') backstage, one in each wing.

Canada`s Ballet Jörgen will be bringing:

- One static arch set piece that stands 12' tall X 24' long and 2' wide that will be dead hung upstage and tied off to lineset or fixed pipe.
- Two rolling "L" shaped arches that stand 10' high and 8'2" long at their widest point. The dancers will move these arches around the stage throughout the performance.
- 1 rolling bed/crypt moved by the dancers.
- 3 benches also moved by the dancers.

On smaller stages & fixed grid venues some of the set pieces, etc may not be used.

A floor plan and section to scale will be needed so please forward us a copy **as soon as soon possible.**

Drapery

The Company requires:

- House Curtain
- Three to four sets of black legs and borders preset for the best masking of wings.
- One full-stage black traveler positioned upstage*

*note: the performers will enter through this traveler at centre.

A to scale fly plot (or paperwork with distances between pipes indicated) will be needed with any permanent line sets (electrics, etc.) and the masking documented. Please forward this to us with the floor plan and section.

Audio

The company requires:

- The company will use a **laptop with Q lab for playback** (provided) to be hooked up to the theatre's own sound system. The theatre's CD deck or other will be used for playback backup.
- Adequate speakers and amplification for the theatre patrons
- Onstage sound monitors for dancers
- One microphone backstage for pre-show announcements
- One mic in house during spacing rehearsal (if possible & very helpful)

- Clear Com set up with 4 headsets - lighting, sound, flys/main curtain, and Stage (SM will call the performance from the wings)
- AC power source to plug in a portable sound system on the apron stage right for class & spacing.
- Dressing room paging and performance sound if possible.
- A video monitor backstage with an audience view of the stage (if available)
- A video monitor backstage with a close view of the conductor (Show with orchestra only if available)

Lighting

The company will provide you with a lighting plot that must be hung and gelled prior to our arrival. Should the theatre have a house or rep lighting plot we will try to work within this plot making as few changes as possible. **The prehang with these changes should be made prior to our arrival.**

Pls note: We tour with an ETC Nomad 6144 Channels and accesses 12 Universes w/ Gadget II USB to DMX Converter (2 Universes Ports) on PC. We can also control through Ethernet. As well as 6 booms for side light and 18 – 36-degree Source Four fixtures (575W)

Our Lighting Director will be in contact with you to discuss any details and you can ask him/her your lighting questions directly. **Pls note: CBJ's Lighting Director will not operate the lighting console for the performance(s).**

Please send the specs for your theatre's lighting system including inventory of instruments, control specifications, circuit locations and numbers and should a house or rep plot be available a copy of it as well, as soon as possible. And please update us of any changes.

Followspots will not be used.

Floor

The company travels with its own vinyl dance floor. Your floor must be constructed of wood and must be resilient. If you question the resilience of your stage floor, please contact our Production Manager.

Your stage floor must be safe, flat, smooth, and free of screws, nails, staples, or any other protruding objects. The stage cannot have any holes, cracks, chipping or have any binding floorboards.

The stage must be cleaned prior to load-in, and there can be no salt or mud on the surface. If the weather outdoors is wet or muddy, the crew must keep the stage floor clean and dry during load-in.

Security and Safety

Security and safety of the dancers is of the utmost importance. Access to backstage areas must be limited to the company and the crew from one hour before curtain until one half hour after the performance. These areas include dressing rooms, green room, wings, stage, all connecting hallways, and support areas. If your theatre has no way of restricting access to these areas, personnel must be placed at access points during the times mentioned above. All guests of the company, presenter and crew must be cleared by the Stage Manager before entering the stage, green room, or dressing rooms.

Quick Changes

Due to the nature of Canada's Ballet Jörgen's performances, dancer costume changes may be required in the wings, hallways, or other public backstage areas (Quick Changes). During the performance, we ask that any technical crew, theatre personnel or other backstage visitors not required in the Quick-Change areas for the normal and immediate execution of their jobs clear the area to give as much privacy as possible to the performers during these Quick Changes.

The stage, crossover, wings, and hallways must be clean and free of obstructions before our arrival. A check of these areas should be made prior to the performances as well. Dancers will be backstage in large costumes and bare feet so please make sure they will be safe from snags or debris on the floor.

The entrance to the stage door and loading dock must be free of snow and ice.

Hospitality

For the dancers and crew members (total of 22 people) the presenter will provide snacks and beverages, such as soft drinks, fruit juices, **bottled water**, hot water for coffee, tea & hot chocolate, fruit (grapes, bananas, apples, oranges, etc.) raw vegetables, cookies and cheese and crackers.

If two performances are scheduled in the same day, a light meal consisting of sandwiches, soups, salads, pasta, local cuisine, etc. should be provided between performances for the cast and crew. Access to a microwave is appreciated.

Pls. Note: Some of our dancers are vegetarians and we would greatly appreciate vegetarian selections with the food items.

A list of food allergies will be sent with the setup time for the food hospitality approx. 2 weeks prior to the performance date.

Dressing Rooms

The company requires a minimum of two dressing rooms: one female, one male. Each must have a minimum capacity for 10 people. Each dressing room needs a costume rack, and each person must have a chair with counter and mirror space. If possible, the use of four dressing rooms would be appreciated.

We **will also need a space (or 2 if possible - male/female)** with a chair for each local participant to change & leave their street clothes. There may be up to 12 local participants added to the show.

Parking

The company requires parking passes and spaces for 3 mini-vans (as close to the venue as possible), one 38' truck & one 27' cube truck (with access to the theatre's loading dock).

Studios

If studio space with dance floor is available, please have it booked for us. This allows us to move class and some rehearsals out of the theatre giving us more time on stage for lighting and set-up.

Laundry

The company's show laundry will need to be laundered before and/or after the performance. If laundry facilities are not available onsite, the theatre's wardrobe person or a crew person assigned to do wardrobe will need to take the laundry to the nearest public laundry facility.

Lobby

The company will need 2 tables set up before the performance that will remain there throughout the evening for merchandise and display boards. If a member of the house staff could attend the merchandise table, it would be appreciated. This table will also be used for autographs after the performance.

Tickets

The company requires a minimum of six pair of complementary tickets, 12 total, for each performance. Additional ticket requirements will be discussed with the presenter in advance of our arrival.

Misc.

If you plan to schedule a reception for the company, and/or television, paper, or radio interviews please inform us as soon as possible.

If you have promotional, program, or PR needs please address them with our Marketing Coordinator at: phone: (416) 961-4725, fax: (416) 415-2865, or by email: marketingassociate@balletjorgen.ca

Important Information

- During the performance, the dancers will be entering from upstage and through the centre of the traveler therefore dancers must be able to cross upstage of upstage black traveler. If this requires moving the traveler curtain down stage, please see that this is done prior to our arrival.

- Due to the nature of the performance and for the safety of the dancers **it is very important that the temperature of the stage, backstage and dressing rooms be at least 22°C (72°F).** This temperature needs to be achieved prior to the dancers arrival.
- All wing space and backstage areas must be clear of obstructions and clean for the safety of the dancers.
- Please provide access to a supply of ice and bags for cold compresses.
- We will be recording the performance for archival purposes (static shot of stage). Please send any waivers or forms to us prior to the performance.

Canada's Ballet Jörgen would also be grateful for any other local information that you could provide, especially for hotels and restaurants near the theatre and restaurants open after the performance.

If you have any further questions or wish to discuss the contents of this rider or the production, please feel free to contact me by phone at (416) 707-1673 (mobile) or by e-mail at:

productionmanager@balletjorgen.ca

Thank you. We look forward to working with you.

Cindy Smith, Production Manager

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www.balletjorgencanada.ca