

Ballet Jörgen Canada (BJC, also known as Jörgen Dance) | George Brown Dance (GBD) Studio Rental Agreement

RENTER'S FULL NAME*

ADDRESS

ORGANIZATION (if applicable)

TELEPHONE*

EMAIL*

Payments

Fee payments must be made in advance of studio usage. Invoices will be issued after the booking has been confirmed and payment is due 24 hours prior to the booking.

For long term or regular rentals, payment will be required *before* the first session of the month, or before the 5th of each month, whichever comes first. Alternatively, we will keep a credit card on file for auto-payment at the end of the month.

Payment methods: by credit cards (Visa, Mastercard, American Express), e-transfer, cash, or cheque made payable to Ballet Jörgen Canada. We are unable to process Debit cards and Debit Visas.

- There is an NSF charge of \$30 per cheque. Renters with NSF cheques and/or declined credit cards are required to pay by cash or e-transfer only.
- No cash refunds are available. Studio rental credits will only be given if cancellations are received no less than three (3) business days prior to rental date(s).

Rental & Booking Policies

- ✓ Studio rentals are scheduled on a first come, first served basis.
- ✓ Studio rental requests are subject to availability and will be confirmed at time of booking.
- ✓ **Three (3) business days' notice** must be given for all cancellations or date/time change requests. Change requests are not guaranteed until confirmed.
- ✓ Studio bookings must be made, at minimum, **3 business days in advance** and this contract must be reviewed, signed and submitted 24 hours in advance of the booking. All the new bookings must be made by filling out the [Studio Request Form](#).
- ✓ Ballet Jorgen/George Brown Dance (BJC/GBD) or George Brown College may cancel this agreement and a Renters use of the space under this Agreement at any time and take possession of the studios. Renter shall vacate the studio(s) immediately upon the request of a staff member of Ballet Jörgen Canada, George Brown Dance or George Brown College.
- ✓ Studio locations are subject to change by BJC/GBD. BJC/GBD will make every effort to give as much notice as possible. If the studio booking is changed to a smaller studio, the lesser fee will be charged. If the studio booking is moved to larger studio, there will be no increase in rental fees. Renters are not permitted to change studios unless they have the consent of BJC/GBD staff.
- ✓ For weekend and holiday rentals, renters will be required to sign into George Brown College at the Security Desk.

Damage & Housekeeping

Studios must be left in the condition in which they were found; failure to do so will result in a \$50 cleaning fee.

The renter shall be solely responsible for any damage or loss to the studio and/or equipment present in the studio that occurs during the time the renter or their party occupies the premises. Should damage and/or theft occur, a deposit will be held until repairs or replacements can be made. If the damages or losses exceed the amount of the deposit, renter agrees to pay for the additional repairs or replacement costs. Full payment for damage shall be made within ONE MONTH of the damage.

The following are prohibited in the studios:

- Food and/or beverages, excluding water.
- Equipment, props and/or instruments (unless previously confirmed with the BJC/GBD Administration).
- Pets.
- Baby powder, lotions, and/or any other scented products.

****For renters requiring the use of shoes****

ie. Shoes that are NOT dance slippers, jazz shoes, or pointe shoes

- ONLY dance shoes are permitted on studio floors. We do not allow any type of activity in the studios that requires special shoes, heels, hard sole shoes, street shoes/boots.
- Black soled shoes are not allowed on studio floors as it leads to scuffs and marks. Clear or white soled shoes are preferred to deter further damage. *If you notice that your shoes are leaving marks, please find suitable replacements.
- Studios A – C: in the interest of maintaining the college's investment in excellent condition for many years to come for GBD students and BJC dancers we are only renting studios to ballet, jazz, yoga and modern dance. Your rentals may be restricted to Studio D which is available for all types of rental use.
- Any studio use that endures lots of stomping such as but not limited to the following - Hip-Hop [Urban] dance, Irish dancing, Flamenco dancing, Latin dancing, Tap dancing etc - to be determined at the discretion of a BJC representative.


The renter is responsible for ensuring that all dancers are compliant with this stipulation. Failure to do so may lead to the cancellation of future rentals and the inability to continue using our space.

WAIVER OF LIABILITY

BJC and George Brown College are not responsible for lost or stolen property.

Renters use the studio(s) entirely at their own risk. BJC/GBD and George Brown College are not liable for any personal injuries or damages suffered by the Renter while using the studios, or by any person using the studio(s) with the Renter. Renter will hold Canada's Ballet Jorgen and George Brown College harmless from any claim made against them in connection with the Renter's use of the studio(s) under this Agreement.

By signing this Studio Rental Agreement, I acknowledge that I have read and agree to the terms as outlined above.

Name & Signature of Renter:	Date:
Name & Signature of BJC/GBD Representative: Aleksandra Maslennikova, Business Operations Manager 	Date: