BALLETJÖRGEN

Canada's Ballet Jörgen

Technical and Hospitality Rider

Anne Of Green Gables – The Ballet

To advance the art and appreciation of ballet and Canadian choreography through performance, education and community engagement.

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TECHNICAL RIDER

GENERAL INFORMATION

Anne of Green Gables – The Ballet™ is intended for an audience of all ages.
The run time is estimated at 2 hours and 20 minute which includes a 20-minute intermission.
Full show synopsis can be found at: https://www.jorgendance.ca/for-presenters/anne-of-green-gables-the-ballet/

Stage Management will call the show from stage right and will be calling all lighting, audio, fly and deck crew cues, where applicable. The venue will provide deck hands, fly crew, audio crew or lighting crew for all load-ins and performances, where applicable. Any crew needs will be expressed in the Technical Schedule.

Ballet Jörgen will be recording all performances for archival purposes. There will be 1x camera set up with a static shot of the stage, at the back-of-house. Audio patches are not necessary for archival. Any waivers or forms to follow any venue guidelines should be sent to Ballet Jörgen prior to arrival.

PRE-HANG/PRIO-TO LOAD IN

A representative of the company will reach out to advance the show and ask for any venue documentation deemed necessary for Ballet Jörgen to successfully build the show within the venue, including but not limited: loading dock information (location and stage door address on a detailed map), truck height or ground level loading, magic sheet, lighting plot working file, lighting plot, lineset schedules, floorplans and any other relevant technical documents.

The venue will pre-hang lighting fixtures with gels, sound equipment or make modifications to the house masking, where applicable and necessary, based on any documentation sent by Ballet Jörgen.

If pre-hang is unavailable, this should be specified to production management during any advancing meetings.

Ballet Jörgen requires their dance floor to be dropped off the night prior to load-in & set-up to allow it to acclimatize prior to unrolling. This can be discussed during any advancing meeting.

SAMPLE SCHEDULE

The following schedule is a sample of what a typical load-in and show day may look like for Ballet Jörgen's touring schedule. A proper technical schedule to follow for each venue with a breakdown of relevant information.

SAMPLE #1: LOAD IN DAY & 1x SHOW DAY

DAY 1

4:00PM- 9:00PM- Load In & Set-Up

DAY 2

9:30AM- 10:30AM – Final Set Up/ Lighting Adjustments
10:00AM- Access to Dressing Rooms for Dancers
10:30AM- 11:45AM- Company Class- Onstage
11:45AM- 12:15PM- Pre-Set for Rehearsal
12:15PM- 2:00PM- Spacing Rehearsal- Onstage
2:00PM- 3:00PM- Lunch- *Staggered Where Possible*
3:00PM- 5:30PM- Continue Spacing Rehearsal- Onstage
5:30PM- 6:30PM- Dinner Break- *Stage Dark Unless Specified by Venue*
6:30PM- 7:00PM- Pre-Set
7:00PM- 7:30PM- Doors & Half Hour Call
7:30PM- 9:50PM- Show
9:50PM- Photo Onstage
9:50PM- 12:35AM- Strike & Load Out

SAMPLE #2: LOAD IN/ REHEARSAL DAY & 2x SHOW DAY

DAY 1

8:00AM- 1:00PM- Load In & Set-Up
1:00PM- 2:00PM- Lunch- *Staggered Where Possible*
2:00PM- 2:30PM- Finish Set-Up
2:30PM- 5:30PM- Spacing Rehearsal- Onstage
5:30PM- 6:30PM- Dinner Break- *Stage Dark Unless Specified by Venue*
6:30PM- 8:30PM- Continue Spacing Rehearsal- Onstage
8:30PM- 9:00PM – Clean Up, Pre-set for Next Day
9:00PM- End Of Day

DAY 2

9:00AM- 9:30AM- Access to Dressing Rooms
9:30AM- 10:45AM- Company Class- Onstage- Unless otherwise specified by company
10:45AM- 1:00PM- Rehearsal- *As Needed*
1:00PM- 1:30PM- Pre-Set
1:30PM- 2:00PM- Doors & Half Hour Call
2:00PM- 4:20PM- Show
4:20PM- Photo Onstage
4:30PM- 5:30PM- Notes- *As Needed & Pre-Set where possible*
5:30PM- 6:30PM- Dinner Break- *Stage Dark Unless Specified by Venue*

6:30PM- 7:00PM- Pre-Set
7:00PM- 7:30PM- Doors & Half Hour Call
7:30PM- 9:50PM- Show
9:50PM- Photo Onstage
9:50PM- 12:35AM- Strike & Load Out

CREW REQUIREMENTS

The following is a sample of the crew requirements:

- 7 Crew for load-in and set up:
  - 1x Lighting
  - 1 Audio
  - 1x Fly
  - 3x Crew
  - 1x Wardrobe
    - ♣ 1 Wardrobe crew for Load in & Strike (laundry, steaming and minor costume repairs). Should there be more than one performance per engagement, Wardrobe is required for laundry and costume reset between performances.
- 6 Running Crew/ Operators: Lighting, Sound, 2 Stagehands, 2 Fly persons
- 6 Crew for Strike & Load Out- Tear down and reload into trucks

STAGE

Ballet Jörgen intends to use the full extremity of the theatre space, including but not limited to, the backstage areas and loading dock areas.

The stage as well as backstage areas should have a temperature of at least 22ºC (72ºF), prior to the arrival of our dancers. If there are any issues, please speak with the Stage Manager onsite.

There will be no use of the house doors by dancers during the show, but a couple of dancers will enter the house during the first act for a maximum of 1 minute before going back onstage. House lights are set to turn on during this moment for everyone's safety.

The company needs a stage with a preferred opening of 40' by 35' deep or larger as well as a crossover and wing space. At minimum the size must be 27' opening by 25' deep and will need to be discussed if the stage is at the minimum size. A minimum height clearance of 11'-3" is required to accommodate larger set pieces.

A fly system is preferred but not required. If the venue is a fixed rig, indicate this during advancing.

FLOOR

Ballet Jörgen travels with their own vinyl dance floor that will be placed on top of the venue's stage floor. The venue's stage floor must be spring loaded and expressed to the company if

this is not the case. The stage floor must also be safe, flat, smooth and free of any hardware sticking through, protrusions, holes, or any other imperfections that may cause a safety hazard for our dancers or crew. Any potential hazards should be indicated upon arrival.

MASKING

Ballet Jörgen requires the use of a main house curtain that has the capability of either travelling and/or flying in.
The company also requires the use of 4-6x black legs and borders, pre-hung and set, to provide backstage masking. Any German side masking can be used as extra masking, if available.

A Cyclorama is vital and any appropriate masking upstage of it, if required.

SET

All materials mentioned will be provided by Ballet Jörgen unless otherwise specified. Ballet Jörgen will adjust the required set pieces used, based on the size of the venue.

RIGGED/ FLYING SET PIECES

Ballet Jörgen will provide a snow bag as well as a leaf bag approximately 15' in length with poly snow to go in one and plastic leaves to go in another; the snow bag and leaf bag will be hung close at a centerstage most position. This will only be used in fly houses.

SOFT GOOD SET PIECES

The company will provide 1x Muslin drape approximately 24' wide by 24' wide; hung upstage of our blue velour ellipse drape, 1x blue velour drape, with a bobbinet ellipse shape, approximately 24' wide by 24' high; this will hang downstage of the cyclorama lighting fixtures, 2x blue velour drapes, approximately 12' wide by 24' high, will hang on either side of our ellipse blue velour, on the same line set to mask the edges, 8x blue velour drapes that are approximately 8' wide by 24' high; they will be hung directly downstage, overtop the venue legs.

All drapes and soft goods are up to date in fireproofing certifications, and certification documentation can be provided upon request.

LARGE SET PIECES

The set consists of multiple scenic pieces approximately 6' wide by 3' high per piece, that remain in position through the show and are freestanding; they amount to approximately 48' wide when side by side. These scenic pieces will sit downstage of the blue velour ellipse drape as well as on 6x ranging from approximately 6'-10' wide by 3' high on each of the legs.

PROPS

All props will be provided by Ballet Jörgen and range in size. 2x prop tables between 6' to 8' are to be provided by the venue.

LARGE PROPS

Ballet Jörgen travels with 4x rolling hedge scenic pieces, alongside assorted miniature scenic items. that will be rolled on and off stage by the dancers. *Please refer to Appendix A-1 for photos.* The company also travels with the following: 1x table, 5x benches, 1x non-function wood stove, 1x credenza, 1x window seat unit and A-frame ladders on rolling bases; all handled by dancers during the performance.

LIGHTING

Ballet Jörgen may provide a lighting plot based on the venue house plot, prior to arrival and to be used for the pre-hang, *if applicable*. No follow-spots, haze or atmospheric effects or any practical lights which require control via the lighting console are used for this show.

Ballet Jörgen will be equipped with some DMX and AC Cable, in the event of shortage at the venue.

Ballet Jörgen is set to provide the following:

- 1x ETC Nomad 512 Channel Console
- 1x Gadget II USB to DMX Convertor with 2x Universe Ports

The venue to provide:

- 4-6 boom structures- *Where available*
- 12x Source Four Fixtures with 36º- 50º barrels or equivalent fixtures- *Where available*
- Power and DMX control to the 2x Hazers- *Where applicable*

We will use venue side lights and booms when available, or will provide 6 booms and 18 - 36-degree Source Four fixtures (575W) used for side light

GENERAL POWER

During load-in and set up through to show, the company will require the following from the venue:

- 2x AC Cable
    - 1x for company speaker power to be used during company class or local participant rehearsal
    - 1x for Stage Management on stage right

AUDIO

Ballet Jörgen will provide a laptop with an older version as well as the newest version of QLab for playback sound. The show file will be ready and built upon arrival. If the venue has a pre-recorded pre-show announcement, Ballet Jörgen will add this to their QLab and play it during the pre-show.

The venue to provide:

- 1x Microphone for rehearsal notes- same one can be backstage right for pre-show announcement, *if the pre-show announcement is not pre-recorded*

· Adequate speakers and amplification
· 4x Stage Monitors with a minimum of 2x Stage Monitors if the latter cannot be provided
· 6x Wireless Clear Com, where possible
    · 1x for Stage Manager on stage right
    · 2x for stage right and stage left deck hands
    · 3-4x for venue technical positions (Flys, Lighting, Audio)
· Dressing room paging and performance sounds, *where possible*

VIDEO

· A video monitor backstage at Stage Manager position with an audience view of the stage and/or a close view of the conductor when show is with an orchestra only. *Where possible.*

GENERAL VENUE PROVIDED EQUIPMENT

· Ladders, *where applicable*
· Lift, *where applicable*

WARDROBE

Ballet Jörgen travels with multiple wardrobe crates as well as Rubbermaid bins of costume pieces and accessories.
The company travels with a head of wardrobe who will require a workshop area for any mending or paperwork needs throughout their time onsite.

The venue to provide documentation that outlines:

· Indication to location of dressing rooms relative to stage; stage level, upstairs, downstairs
· Access to dressing rooms if not at stage level; freight elevator, person elevator, stairs
· Number of dressing rooms with occupancy per dressing room

· 1x steamer, *where possible*
· 3-4x Rolling Garment Racks, *where possible*
· Box Fans

LAUNDRY

The company will require the use of onsite laundry facilities as the show laundry will need to be completed prior to show, as well as post show. If laundry facilities are not available onsite, the venue's dedicated wardrobe staff alongside the company's wardrobe supervisor should make arrangements for it to be done at the nearest public laundry facility.

If there are no onsite laundry facilities, the venue is expected to express this during any advancing meetings.

DRESSING ROOMS

Ballet Jörgen requires a minimum of 6x dressing rooms or spaces that will suit the needs of a dressing room, where possible; each should have access to a costume rack, chairs, counter space and mirrors.

· 4x of these spaces will be dedicated for the female and male company dancers. Each with the ability to accommodate 15x people.

· 2x of these dressing room spaces will be dedicated towards the female and male local participants who may be added to the show; approximately 16x total and should have access to the same amenities as the other dressing room spaces.

The dressing rooms as well as backstage areas should have a temperature of at least 22ºC (72ºF), prior to the arrival of our dancers. If there are any issues, please speak with the Stage Manager onsite.

If the amount of dressing room spaces or any of the amenities cannot be provided, the venue is expected to express this during any advancing meetings.

QUICK CHANGES

Due to the nature of Ballet Jörgen's performances, dancer costume changes may be required in the wings, hallways, or other public backstage areas (Quick Changes). During the performance, we ask that any personnel not required in the Quick-Change areas for the normal and immediate execution of their jobs clear the area to give as much privacy as possible to the performers during these Quick Changes. There is no dedicated space required from venue for this, and Stage Manager onsite will ensure to adhere to all regulatory codes in selecting quick change locations if required.

HOSPITALITY RIDER

HOSPITALITY

The presenter will provide snacks and beverages such as bottles of water or easy access to clean potable drinking water, soft drinks, fruit juices, hot water for coffee, tea and hot chocolate, a variety of fruit, raw vegetables, cookies, cheese and crackers, etc. for the 35x dancers and crew. Note: This total does not include local participants' numbers, which are approximately 13 total.

If there are two performances scheduled on the same day, a light meal consisting of sandwiches, soups, salads, pasta, local cuisine, etc. should be provided between performances for the cast and crew.

The company would greatly appreciate vegetarian options as some company members (2-4x) are vegetarian and where possible gluten free options. There are also allergies to Nuts & Shellfish. Access to a microwave and fridge is appreciated.

SECURITY AND SAFETY

The security and safety of the dancers and crew is of the utmost importance. Access to backstage areas must be limited to the company, crew and venue cleaning personnel from at least one hour prior to curtain until after the performance. These areas include dressing rooms, green room, wings, stage, all connecting hallways and support areas. If access to these spaces cannot be restricted, the introduction of these personnel to the Stage Manager should be available.

The stage, crossover, wings and hallways must be clean and free of obstructions prior to dancer access to venue. Dancers will be backstage in large costumes and bare feet; ensuring these are safe from snags or debris on the floor is vital as well as a clearly marked and/or illuminated path.

All local participant parents should meet at the drop off/pick up area and are not to be backstage 1x hour prior to performance or backstage, post-performance. If a local participant parent has asked venue staff for accommodation regarding this, this staff member must speak with the Stage Manager onsite.

All guests of the company, presenters, venue and crew must be cleared by the Stage Manager before entering the stage, green room or dressing rooms prior to post-performance.

The entrance to the stage door and loading dock must be free of snow and ice, where applicable.

In the case of an emergency, the Stage Manager must be notified as soon as possible.

PARKING

The company will need space for two 26' trucks during load-in, load-out and on all the days Ballet Jörgen will be occupying the theatre. Ballet Jörgen will also need parking passes and/or parking spaces for 4x minivans within the grounds of the venue, if not, as close as possible to the venue during the days the company will be occupying the theatre spaces.

STUDIO

If a secondary studio space is available onsite, Ballet Jörgen requests it is booked for the time they occupy the venue as multiple rehearsals will be held at once. This space may also serve as a space for company class.

If this space does not have an appropriate dance floor such as spring loaded, the presenter or dedicated venue representative is responsible for sharing this information or connecting the production manager with venue staff who can verify.

LOBBY

Ballet Jörgen will need the venue to provide 3x 6'-8' tables or dedicated venue merch area, set up in the lobby prior to the performance. These tables or area will remain there throughout the evening for merchandise and display boards. These tables will also be used for photographs and autographs in an informal signing, post-performance.

MERCHANDISE

Ballet Jörgen will provide merchandise to be sold throughout the performance and post-performance. The company requires a house staff member or volunteer who could tend to the merchandise table throughout this time and act as a seller.

Representatives from the company will meet with the seller prior to doors to discuss set up, prices and settlement as well as the tear down of the station.

TICKETS

The company requires a minimum of 6x pairs or 12x total complimentary tickets for each performance, or the contract agreed upon amount. Any additional ticket requirements will be discussed with the presenter in advance of Ballet Jörgen's arrival.

MARKETING

If the presenter or any supporting staff plan to schedule a reception for the company, and/or television, paper or radio interviews, Ballet Jörgen are to be notified to make arrangements where necessary.

If you have promotional, program, or PR needs, please address them with Ballet Jörgen's Marketing team.

CONTACT BALLET JÖRGEN

Main Office Phone: (416) 961-4725

Business Inquiries: info@balletjorgen.ca
Masterclasses & Local Participant Program: education@balletjorgen.ca
Marketing: marketing@balletjorgen.ca
Production: production@balletjorgen.ca

Appendix A: LARGE PROPS

